

Global Resilient Cities Network Privacy Policy

Updated: September 2020

Global Resilient Cities Network and its Affiliates (collectively, “we” “us” or “GRCN”) are committed to protecting and respecting the privacy of the individuals who help us fulfill our charitable mission. Our Affiliates are:

- Global Resilient Cities Network Singapore, a company limited by guarantee in Singapore, located at: 182 Cecil Street #06-01 Frasers Tower Singapore 069547

Each of these Affiliates may be data controllers of your personal information and it may be shared internally between these Affiliates to achieve the purposes set out below.

Personal Information

The personal information we may collect includes name, email address, employer, job title, business address, telephone number, location or any additional information you elect to provide directly to us:

- When filling in forms on our Website. This includes when you sign up for more information or for our newsletters, for events, to interact with various tools or to be part of specific communities; and request material, further information or services.
- When you report a problem with our Website or contact us for any other purpose.
- When you respond to surveys that we might ask you to complete for research purposes through our Website.
- When you input queries using the “search” function on the Website.
- When you provide information to be published or displayed on public areas of the Website, or transmitted to other users of the Website or third parties.

The General Data Protection Regulation (GDPR), where it applies to our activities, requires us to rely on one or more lawful basis to process your personal information. The following are relevant to us:

- Where you give consent (for example, to receive our newsletter).
- We have entered into a contractual arrangement or taken steps at your request prior to entering into one (with you).
- Where necessary to comply with a legal obligation to which we are subject.
- Where there is a legitimate interest in us doing so provided our use is fair, balanced and does not unduly impact your rights and freedoms – in general, GRCN's legitimate interests are aimed at furthering our charitable mission (for example, company governance and reporting, delivering services and programs, and networking).

Disclosure of Your Personal Information

We may disclose personal information that we collect or that you provide as described in this Policy:

- To our affiliates to provide you with requested services,
- To partners, contractors, service providers, and other third parties we use to support our operations and who are bound by contractual obligations to keep personal information confidential and use it only for the purposes for which we disclose it to them.
- To a successor in the event of a merger, divestiture, restructuring, reorganization, or dissolution,
- To comply with any court order, law, or legal process, including to respond to any government or regulatory request.
- If we believe disclosure is necessary or appropriate to protect the rights, property, or safety of GRCN staff

Security

GRCN is committed to keeping your personal information safe and secure. We take appropriate and proportionate measures to ensure that your personal information is kept secure and to prevent its loss, destruction and misuse. We

use strict procedure and security features, such as encryption, permission controls, and audit logging, to ensure your data is handled securely. However, you should be aware that the transfer of information over the Internet is not entirely secure and although we will do our best to protect your personal data we cannot guarantee the security or integrity of any personal information which is transferred online from or to you.

Cookies Statement

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a better experience when you browse our website and also allows us to improve our site. Cookies are text files created from the moment you download the webpage and is stored on your computer by a webpage server. They are uniquely assigned to you and can exclusively be read by the webserver in the same domain which issued the Cookie. They cannot be used to runs programs or viruses.

You have the ability to accept or decline Cookies. If you choose to decline Cookies, you may not be able to fully experience the interactive feature provided by our websites.

Data Retention

We will only retain your personal information for as long as reasonably necessary to fulfil the purposes for which we use it, including for the purposes of satisfying any legal, regulatory, tax, accounting or reporting requirements. We may retain your personal information for a longer period in the event of a complaint or if we reasonably believe there is a prospect of litigation in respect to our relationship with you.

To determine the appropriate retention period for personal information, we consider the amount, nature and sensitivity of the personal information, the potential risk of harm from unauthorized use or disclosure of your personal information, the purposes for which we process your personal information and whether we can achieve those purposes through other means, and the applicable legal, regulatory, tax, accounting or other requirements.

Changes to this policy

Any changes we may make to this Policy in the future will be posted on this page and, where appropriate, notified to you by e-mail. Please check back frequently to see any updates or changes to our Privacy Policy.

Contact Us

Any questions about this Privacy Policy or the ways in which your information is being used should be addressed to: info@resilientcitiesnetwork.org